

## **ORDINANCE NO. 2013-24**

### **Update Board Rules in anticipation of new term**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES  
HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.01(1)(a) of the Board of Supervisors' Rules of Order for 2014-2016 shall be as follows:

Tuesday, April 15, 2014

Tuesday, May 13, 2014

Tuesday, June 10, 2014

Tuesday, July 8, 2014

~~Tuesday, August 12, 2014~~ [Election Day so rescheduled to Monday, August 11, 2014  
pursuant to Board Rule 3.01(1)(a)]

Tuesday, September 9, 2014

Tuesday, October 14, 2014

Tuesday, October 28, 2014

~~Tuesday, November 11, 2014~~ [Veteran's Day so rescheduled to Wednesday November 12, 2014  
pursuant to § 59.11(1)(a), Wis. Stats.]

Tuesday, December 9, 2014

Tuesday, February 10, 2015

Tuesday, March 10, 2015

Tuesday, April 21, 2015

Tuesday, May 12, 2015

Tuesday, June 9, 2015

Tuesday, July 14, 2015

Tuesday, August 11, 2015

Tuesday, September 8, 2015

Tuesday, October 13, 2015

Tuesday, October 27, 2015

Tuesday, November 10, 2015

Tuesday, December 8, 2015

Tuesday, February 9, 2016

Tuesday, March 8, 2016

Tuesday, April 19, 2016

Section 2. Section 3.01(4) and (5) of the Board of Supervisors' Rules of Order shall be amended as follows:

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

- (a) Call to order ~~and pledge of allegiance.~~
- (b) Administration of oath of office and roll call by County Clerk.
- (c) Pledge of allegiance.
- ~~(e)~~(d) Certification of compliance with Open Meeting Law.
- ~~(d)~~(e) Approval of the agenda.
- ~~(e)~~(f) Election of Chairperson and Vice Chairpersons.
- ~~(f)~~(g) Adoption of rules of order.
- ~~(g)~~(h) Committee elections, if called for by the rules.
- ~~(h)~~(i) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Am. 3/12/02, Ord. 2001-29; 02/14/06, Ord. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order ~~and pledge of allegiance.~~
- (b) Roll call by County Clerk.
- (c) Pledge of allegiance.
- ~~(e)~~(d) Certification of compliance with Open Meeting Law.
- ~~(d)~~(e) Approval of the agenda.
- ~~(e)~~(f) Approval of minutes of last meeting.
- ~~(f)~~(g) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]
- ~~(g)~~(h) Public comment.
- ~~(h)~~(i) Annual reports of department heads.
- ~~(i)~~(j) Committee reports, resolutions and ordinances.
- ~~(j)~~(k) Committee and Board appointments.
- ~~(k)~~(l) Announcements.  
[Am. 02/14/06, Ord. 2005-47; am. & re-lettered 3/13/12, Ord. 2011-24]

Section 3. Section 3.05(2)(h) of the Board of Supervisors' Rules of Order shall be amended as follows:

**(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE -**  
Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Office. This Committee shall handle grievances arising under the Sheriff's Office labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 323.14(1)(3), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Am. 02/08/05, Ord. 2004-31; 03/14/06, Ord. 2005-48g; 12/14/10, Ord. 2010-20]

This Committee shall work with the District Attorney and Coroner (Medical Examiner effective 1/1/2015) in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

Section 4. Section 3.06(o) of the Board of Supervisors' Rules of Order shall be amended as follows:

**(o) TRAFFIC SAFETY COMMISSION** – In accordance with s. 83.013, Stats., the Traffic Safety Commission shall consist of the statutorily named persons, with the balance of the 12 members appointed to twelve members appointed indeterminate terms by the County Administrator. [Cr. 03/14/06, Ord. 2005-54; re-lettered 0/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

Section 5. Section 3.06(q) of the Board of Supervisors' Rules of Order shall be renumbered 3.06(r).

Section 6. Section 3.06(q) of the Board of Supervisors' Rules of Order shall be created as follows:

**(q) WISCONSIN RIVER RAIL TRANSIT COMMISSION (WRRTC)** – Three members to staggered three-year terms ending on April 30 in respective years and one alternate, appointed by the Chair and confirmed by the Board. The Commission was created in 1980 for the purpose of retaining rail service in the member counties which are now Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha. The Commission's mission is to further support maintaining rail accessibility for businesses in the County and possibly expanding such service south from Watertown to Jefferson and Fort Atkinson. [See Res. 2013-98, 01-14-2014]

Section 7. This ordinance shall be effective after passage and publication as provided by law.

Adopted by the Jefferson County Board of Supervisors this 11th day of March 2014.

s/John Molinaro

John Molinaro

Chair

ATTEST:

s/Barbara A. Frank

Barbara A. Frank, County Clerk

Published this 14th day of March 2014.

Ayes\_\_28\_\_ Noes\_\_0\_\_ Abstain\_\_\_\_ Absent\_\_1\_\_ Vacant\_\_1\_\_  
(Zentner)

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote. **(First Reading: February 11, 2014)**

Requested by  
Administration & Rules Committee

03-11-14

Philip C. Ristow: 01-31-14; 02-03-14